



4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
dunwoodyga.gov | 678.382.6700

### Hotel Motel Excise Tax Registration Application

**Note: The information on this form will be used to establish an account or to update an existing account. Monthly excise tax reporting forms will be generated from this file.**

**Business Name:** \_\_\_\_\_ **Account #:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Manager's Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **ATTN:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Type of Ownership (check one):**    Single Owner    Partnership    Corporation    LLC

**Corporation Name:** \_\_\_\_\_

**Date Incorporated:** \_\_\_\_\_ **City/State where Incorporated:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

**Owner's Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Room Rental Information**

**Number of rooms available at the location shown above:** \_\_\_\_\_ **Avg. Daily Rate:** \$ \_\_\_\_\_

**Weekly Rate (range):** \$ \_\_\_\_\_ to \$ \_\_\_\_\_ **Monthly Rate (range):** \$ \_\_\_\_\_ to \$ \_\_\_\_\_

The undersigned certifies to the best of their knowledge that this information is true and correct.

**Printed Name of Preparer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please return this form with remittance to:**

City of Dunwoody  
ATTN: Finance and Administration  
4800 Ashford Dunwoody Road  
Dunwoody, GA 30338