

Dunwoody CARES Al Fresco Grant

Ready for Winter – Al Fresco Grant Program

The City of Dunwoody is offering a grant reimbursement program to help businesses and restaurants purchase items needed to extend their outdoor services or dining during the COVID-19 crisis. This grant program benefits businesses, restaurants, and other venues located within the City of Dunwoody through the matching of qualifying expenses related to winter COVID-19 preparedness.

Documentation showing the rental or purchase of eligible items must be provided and approved before a 50% reimbursement of expenses can be sent.

Items eligible for reimbursement:

Tents or canopies	Outdoor space heaters and fuel
Exterior lighting	Exterior furniture
Outdoor flooring	Barriers to deter traffic
Installation labor costs	Electrical outlets and extension chords

**Eligible items must comply with Fire Compliance Codes (See Addendum 1)*

Who can apply?

The program is available to the following:

- Private, for-profit independently operated businesses or restaurant(s) or bar(s) located within the City of Dunwoody.
- Restaurants that have enforced reduced indoor seating capacity as a result of COVID-19 social distancing measures.
- Businesses that provide outdoor area for activities, merchandise display, or customer pick-up.
- Property owners or managers that are assisting tenants with outdoor and cold weather preparedness.

Next Steps:

Step 1: Prepare of Required Documents – Prepare and check off list of required documents listed on the application.

Step 2: Submit Application and required documents – E-mail to:

Step 3: Grant Review

You will receive an approval or denial response within two weeks. You may be contacted if your application is missing any information or you have an active code violation which will result in a delay of approval. Grants will continue to be reviewed in order of receipt until funds are depleted.

Step 4: Award & Funding

If approved, submit all invoices/receipts supporting each eligible expense together within two weeks. Reimbursement amounts will be paid at one time by check. The maximum amount of reimbursement is \$5000 (i.e. if a business spends \$10,000 on approved and qualified expenses, the grant will reimburse up to \$5,000).

For questions about the AI Fresco Grant, please e-mail Rosemary Watts, Business and Cultural Development Manager: rosemary.watts@dunwoodyga.gov

For questions about the eVerify or SAVE Affidavit forms, please e-mail Linda Nabers, Finance Director: Linda.Nabers@dunwoodyga.gov

For questions about construction and permits, please e-mail Richard Hathcock: richard.hathcock@dunwoodyga.gov

For questions about Fire Codes (heaters, electrical, etc.), please e-mail the fire marshal at dekalbfmo@dekalbcountyga.gov

CARES AI Fresco Matching Grant Application

Business Information		
Business Name:		
Address/Location:		
Telephone Number:		
Physical Location:		
Mailing Address:		
City:	State:	Zip:
Contact Information		
Ownership Type: () Association () Corporation () Partnership () Single Owner () LLC		
Applicant's Name:		
Owner/Agent's Name (if different):		
Owner/Agent's Address:		
City:	State:	Zip:
Email:		

The following items must be submitted with this application.

- Valid Copy of City Business License
- Valid Certificate of Occupancy
- Completed E-Verify Private Employer Affidavit. If you have less than 10 employees, you only have to check the box 1b and sign at the bottom. If you have more than 10 employees, please submit your E-Verify information and sign that portion. Access the form here:
<http://dunwoodyga.gov/ckeditorfiles/files/Economic%20Development/e-Verify%20form.pdf>
- Completed Affidavit Verifying Status (SAVE) for City Public Benefit forms with your application and submit the form of identification that is appropriate. Access the form here:
<http://dunwoodyga.gov/ckeditorfiles/files/Economic%20Development/SAVE%20Affidavit%2020.pdf>
- Permission from Property Owner/Manager (if different entity)
 - Valid Outdoor Operations Permit (if applicable) – Approval of AI Fresco Grant does not give them permission to add tents, tables, etc. Businesses must be properly permitted to operate a permanent or temporary outdoor operations area. See attachment for Temporary Outdoor Applications Permit.
- Site plan detailing layout of proposed outdoor operations, including location of tables, seating, tents, parking areas, waste disposal areas, fencing, ingress and egress into the temporary structure, etc. if applicable

PROPOSED OR INCURREED ITEMS FOR REIMBURSEMENT	AMOUNT
Tents or canopies (proof of fire retardant material) Details:	
Outdoor space heaters and fuel Details:	
Exterior lighting Details:	
Exterior furniture Details:	
Outdoor flooring Details:	
Barriers to deter traffic Details:	
Installation labor costs Details:	
Electrical outlets and extension chords Details:	
Other	
TOTAL EXPENSES (MAX \$10,000; REIMBURSEMENT MAX \$5000)	

Signed _____ Date: _____

Send completed application to: cares.grant@dunwoodyga.gov

Addendum 1

2018 NFPA 101 Life safety Code

11.9.5 Services.

11.9.5.1 Fired Heaters.

11.9.5.1.1 Only labeled heating devices shall be used.

11.9.5.1.2 Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.

Δ 11.9.5.1.3 Containers for liquefied petroleum gases shall be installed not less than 60 in. (1525 mm) from any temporary membrane structure and shall be in accordance with the provisions of NFPA 58.

11.9.5.1.4 Tanks shall be secured in the upright position and protected from vehicular traffic.

11.9.5.2 Electric Heaters. Only labeled heaters shall be permitted. Electric heaters, their placement, and their installation shall be approved by the authority having jurisdiction.

11.9.5.2.3 Heaters shall be connected to electricity by electric cable that is suitable for outside use and is of sufficient size to handle the electrical load.

11.10.1.5 Flame Propagation Performance.

Δ11.10.1.5.1 All membrane structure fabric shall meet the flame propagation performance criteria contained in Test Method 2 of NFPA 701.

11.10.3 **Fire-Extinguishing Equipment.** Portable fire-extinguishing equipment of approved types shall be furnished and maintained in temporary membrane structures in such quantity and in such locations as directed by the authority having jurisdiction.

11.11.4 Fire Hazards.

11.11.4.1 The finished ground level enclosed by any tent, and the finished ground level for a reasonable distance, but for not less than 10 ft (3050 mm) outside of such a tent, shall be cleared of all flammable or combustible material or vegetation that is not used for necessary support equipment. The Clearing work shall be accomplished to the satisfaction of the authority having jurisdiction prior to the erection of such a tent. The premises shall be kept free from such flammable or combustible materials during the period for which the premises are used by the public.

11.11.4.2 Smoking.

11.11.4.2.1 Smoking shall not be permitted in any tent, unless approved by the authority having jurisdiction.

2018 International Fire Code

3103.2 Approval required. Tents and membrane structures having an area in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the *fire code official*.

Exceptions:

1. Tents *open* on all sides which comply with all of the following:
 - 2.1 Individual canopies having a maximum size of 700 square feet (65 m²).
2. The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658mm), not exceeding 700 square feet (65 m²) total.
3. A minimum clearance of 12 feet (3658mm) to all structures and other tents.

3103.6 Construction documents. A detailed site and floor plan for tents or membrane structures with an *occupant load* of 50 or more shall be provided with each application for approval. The tent or membrane structure floor plan shall indicate details of the *means of egress* facilities, seating capacity, arrangement of the seating and location and type of heating and electrical equipment.

5. All tents with cooking shall require a health department inspection. Any questions concerning the change above can be directed to the office of the Fire Marshal.

6. **3103.8.2 Location.** Tents or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure or tent.

Exceptions:

1. Separation distance between membrane structures and tents not used for cooking is not required when the aggregate floor area does not exceed 15,000 square feet (1394 m²).

2. Membrane structures or tents need not be separated from buildings when all of the following conditions are met:

2.1. The aggregate floor area of the membrane structure or tent shall not exceed 10,000 square feet (929 m²).

2.2. The aggregate floor area of the building and membrane structure or tent shall not exceed the allowable floor area including increases as indicated in the International Building Code.

3103.8.6 Fire break. An unobstructed fire break passageway or fire road not less than 12 feet (3658 mm) wide and free from guy ropes or other obstructions shall be maintained on all sides of all tents and membrane structures unless otherwise *approved* by the *fire code official*.

3103.8 Access, location and parking. Access, location and parking for temporary tents and membrane structures shall be in accordance with this section.

3103.8.1 Access. Fire apparatus access roads shall be provided in accordance with Section 503.

Heating Sources

3107.4 Open or exposed flame. Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent or membrane structures while open to the public unless approved by the fire code official. ****Only approved if protected by a portable hood suppression system****

3107.12.5 Cooking tents. Tents with sidewalls or drops where cooking is performed shall be separated from other tents or membrane structures by not less than 20 feet (6096 mm).

3107.13.2 Location of containers. LP-gas containers and tanks shall be located outside in accordance with Table 6104.3. Pressure relief devices shall be pointed away from the tent or membrane structure.

3107.13.3 Protection and security. Portable LP-gas containers, tanks, piping, valves and fittings that are located outside and are being used to fuel equipment inside a tent or membrane structure shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be located in an approved location. Portable LP-gas containers shall be secured to prevent unauthorized movement.

Addendum 2

OUTDOOR RESTAURANT OPERATIONS

Due to social distancing requirements of the governor's executive order, the city understands that some restaurant establishments will seek alternatives to their existing indoor and outdoor configurations by extending operations to new outdoor areas including sidewalks, parking lots, etc.

In an effort to ensure that that above social distancing requirements are met while encouraging restaurant establishments to resume operations, the city is providing the following flexible outdoor operations allowances where they may not be permitted by city code otherwise:

- **Permit.** A Temporary Outdoor Restaurant Operations Permit application shall be sent via e-mail to permits@dunwoodyga.gov. The permit will be effective through December 31, 2020.
- **Occupancy.** New outdoor operations cannot result in a total occupancy greater than the originally approved occupancy limit for the restaurant.
- **ADA Requirements.** No temporary outdoor operations shall be placed on a sidewalk unless an accessible path is available.
- **Life Safety Requirements.** At least one 2A10BC rated fire extinguisher shall be provided for the outdoor operation using any number of tents. Points of ingress and egress shall not be blocked for any reason.
- **Tents.** We advise applicants to keep individual tents under 400 sf in area (with sides) or 700 sf in area (without sides). **Should your tents exceed these sizes, you must apply with Dekalb County Fire. This process may take up to 6 weeks, which will extend the processing of the application.**
- **Traffic & Parking.** New outdoor operations cannot interfere with normal vehicle traffic movement to include fire department access to the building and access to fire hydrants and other firefighting equipment.
- **Health Department Requirements.** Food preparation must be done inside the restaurant kitchen. Dining must occur on the property/lease area of the restaurant. Open/uncovered food (i.e. buffet style) items cannot be served in temporary outdoor seating areas. All of Health Department requirements must be met as well.
- **Licensing Requirements.** All business licenses and alcohol excise taxes shall be current prior to approval for temporary outdoor restaurant operations.

Click here for Temporary Outdoor Restaurant Operations Application (see last two pages):

<https://dunwoodyga.gov/ckeditorfiles/files/Community%20Development/Temporary%20Outdoor%20Restaurant%20Operations%20Permit.pdf>