## To: Mayor and City Council

From: Chris Pike, Finance Director
Date: February 5, 2019

## Subject: YTD Financial Report for December 31, 2018

Following are the financial highlights through December 31, 2018. In regards to revenues, we are outpacing expectations for the fiscal year. Property taxes are significantly below budget. Staff is working with the DeKalb County Tax Commissioner to determine if the shortfall is due to outstanding property tax values, pending appeals, or revaluations lowering assessments. Hotel taxes fell off pace due to renovations at Marriott and Crowne. The Insurance Premiums Tax exceeded budgeted figures by about 10\%. Franchise fees and building permits are ahead of budget with especially positive numbers in building permits. Building permits, due mostly to the 12-story development on Hammond, has surpassed our annual budget by 200\%. Municipal court fines exceeded the annual budget mainly due to efforts to improve I-285 traffic enforcement as well as an assertive effort to address attrition issues. E911 ends the year ahead of budget. Interest revenues are up \$72,000 which is approximately $462 \%$ of budget and more than double prior year numbers due to an increase in yields, better cash management, and improved predictability of our flow of funds.

Overall, expenditures are below budget at the end of the fiscal year. As with revenues, many of these unspent expenditures were reallocated to the Brook Run projects. Specific line items worth noting include, the City Clerk department is over budget due to capital expenditure not budgeted in full in that department. This expenditure will be included in the final 2018 budget amendment coming before Council in February 2019 (along with moving it out of IT's budget). Additionally, the Police department expenditures and specifically personnel costs are significantly under budget. This variance is attributable to budgeting for positions not filled during much of the year. The Public Works department is significantly under budget primarily due to the signal retiming project running not completed in 2018. Approximately $\$ 100,000$ will be carried over into 2019 to finish this project.

As Finance Director, I have reviewed this report. I am not aware of any material untrue statements or material omission; nor do I consider anything misleading. The financial statements and related information fairly present the financial condition and the results in all material respects. Management is responsible for internal controls and periodically evaluates these internal controls. No undisclosed deficiencies in internal controls were discovered.

Terry Nall City Council Post 4 Lynn Deutsch City Council Post 5 John Heneghan City Council Post 6





City of Dunwoody
YTD Statement of Revenues and
Expenses Through December 31, 2018

| City Council | Shortal | Tallmadge | Nall | Riticher | Deutsch | Lambert | Heneghan | Unallocated | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |
| Regular Salaries | 16,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |  | 88,000 |
| Group Insurance | 752 |  | 26,609 | 18,604 | 26,609 | 17,126 |  |  | 89,699 |
| Social Security | 975 | 744 | 574 | 589 | 527 | 604 | 744 |  | 4,757 |
| Medicare | 228 | 174 | 134 | 138 | 123 | 141 | 174 |  | 1,112 |
| Workers' Compensation |  |  |  |  |  |  |  | 128 | 128 |
| Personnel Services | 17,955 | 12,918 | 39,317 | 31,330 | 39,259 | 29,871 | 12,918 | 128 | 183,696 |
|  |  |  |  |  |  |  |  |  |  |
| Professional Services |  |  |  |  |  |  |  | 250 | 250 |
| Technical Services |  |  |  |  |  |  | 379 |  | 379 |
| Repairs \& Maintenance |  |  |  |  |  |  |  | 3,750 | 3,750 |
| Property/Liability Insurance |  |  |  |  |  |  |  | 32,659 | 32,659 |
| Communications |  |  |  |  |  | 789 | 3,050 | 21 | 3,860 |
| Printing \& Binding |  |  |  |  |  |  |  |  | - |
| Travel | 1,008 |  | 1,089 |  | 1,044 | 318 |  |  | 3,458 |
| Dues \& Fees | 25 |  | 1,670 |  |  |  |  | 30 | 1,725 |
| Education \& Training | 540 |  | 820 |  | 695 |  |  |  | 2,055 |
| Purchased/Contracted Services | 1,573 | - | 3,579 | - | 1,739 | 1,107 | 3,429 | 36,710 | 48,136 |
|  |  |  |  |  |  |  |  |  |  |
| Supplies | 114 | 85 | 170 | 137 | 167 | 208 | 852 | 222 | 1,954 |
| Food | 261 | 52 | 263 |  | 23 |  |  | 948 | 1,546 |
| Books \& Periodicals |  |  |  |  |  |  |  |  | - |
| Small Equipment | 80 |  |  |  |  |  |  |  | 80 |
| Supplies and Materials | 454 | 137 | 433 | 137 | 189 | 208 | 852 | 1,169 | 3,580 |
|  |  |  |  |  |  |  |  |  |  |
| Total City Council | 19,983 | 13,055 | 43,328 | 31,467 | 41,187 | 31,185 | 17,199 | 38,007 | 235,412 |

 and necessarily incurred by the mayor and councilmembers in carrying out their duties as elected officials of the city."
Please see the subsequent page for a breakdown of all non-payroll expenses; including those charged to each Councilmember's discretionary allowance.













City of Dunwoody
YTD Statement of Revenues and
Expenses Through December 31, 2018

| E-911 | Total Annual Budget | YTD Budget | YTD Actual | Variance |  | Prior YTD Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | (\% of YTD |  |  |  |
|  |  |  |  | (\$ '000) | Budget) |  | (Diff from Prior Year) |
| Transfers to E-911 Fund | 175,000 | 175,000 |  | 175 | 0\% | 12,254 | 12,254 |
| Total E-911 | 175,000 | 175,000 | - | 175 | 0\% | 12,254 | 12,254 |








| E911 Fund | Total <br> Annual <br> Budget | $\begin{gathered} \text { YTD } \\ \text { Budget } \end{gathered}$ | YTD Actual | Variance |  | Prior YTD <br> Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | \$ ${ }^{\prime} 000$ ) |  |  | $\begin{aligned} & \text { (Diff from Prior } \\ & \text { Year) } \end{aligned}$ |
| Revenues |  |  |  |  |  |  |  |
| E911 Revenue | 1,050,000 | 1,050,000 | 1,289,530 | 240 | 123\% | 1,247,691 | $(41,839)$ |
| Transfers In | 175,000 | 175,000 | - | (175) | 0\% | 12,254 | 12,254 |
| Total Revenues | 1,225,000 | 1,225,000 | 1,289,530 | 65 | 105\% | 1,259,946 | $(29,584)$ |

Expenditures

| Communications | 100,000 | 100,000 | 22,574 | 77 | $23 \%$ | 31,744 | 9,170 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Machinery \& Equipment | - | - | 6,997 | $(7)$ | 9,451 | 2,455 |  |
| Intergovernmental-E911 (Chatcomm) | $1,125,000$ | $1,125,000$ | $1,125,000$ | - | $100 \%$ | $1,218,750$ | 93,750 |
| Transfers Out-Debt | - | - | - | - | - |  |  |
| Total Expenditures | $\mathbf{1 , 2 2 5 , 0 0 0}$ | $\mathbf{1 , 2 2 5 , 0 0 0}$ | $\mathbf{1 , 1 5 4 , 5 7 1}$ | $\mathbf{7 0}$ | $\mathbf{9 4 \%}$ | $\mathbf{1 , 2 5 9 , 9 4 6}$ | $\mathbf{1 0 5 , 3 7 5}$ |



| Revenues |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Hotel/Motel Tax | 4,480,000 | 4,480,000 | 3,860,605 | (619) | 86\% | 2,751,846 | $(1,108,760)$ |
| Interest Revenue | - | - | 149 | 0 |  | 17 | (132) |
| Total Revenues | 4,480,000 | 4,480,000 | 3,860,754 | (619) | 86\% | 2,751,862 | $(1,108,892)$ |

Expenditures

| Transfers to General Fund | 1,680,000 | 1,680,000 | 1,447,876 | 232 | 86\% | 1,651,124 | 203,248 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Transfers to Component Unit - CVBD | 1,960,000 | 1,960,000 | 1,689,355 | 271 | 86\% | 1,100,738 | $(588,617)$ |
| Total Expenditures | 3,640,000 | 3,640,000 | 3,137,231 | 503 | 86\% | 2,751,862 | $(385,368)$ |
| Total Revenues over/(under) Expenditures | 840,000 | 840,000 | 723,523 | (116) | 86\% | - | (723,523) |


| Motor Vehicle Rental Excise Tax Fund | Total <br> Annual <br> Budget | YTD <br> Budget | YTD Actual | Variance |  | Prior YTD Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | $\begin{array}{ll} \left(\${ }^{\prime} 000\right) & (\% \text { of YTD } \\ \text { Budget }) \end{array}$ |  |  | (Difference from Prior Year) |
| Revenues |  |  |  |  |  |  |  |
| MV Rental Excise Tax | 100,000 | 100,000 | 115,809 | 16 | 116\% | 108,762 | $(7,047)$ |
| Total Revenues | 100,000 | 100,000 | 115,809 | 16 | 116\% | 108,762 | $(7,047)$ |
| Expenditures |  |  |  |  |  |  |  |
| Transfers to General Fund | 100,000 | 100,000 | 115,809 | (16) | 116\% | 108,762 | $(7,047)$ |
| Total Expenditures | 100,000 | 100,000 | 115,809 | (16) | 116\% | 108,762 | $(7,047)$ |

## Total Revenues over/(under) Expenditures

| Sales Tax Funds | Total <br> Annual <br> Budget | $\begin{aligned} & \text { YTD } \\ & \text { Budget } \end{aligned}$ | YTD Actual | Variance |  | Prior YTD <br> Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | (\$ ${ }^{\prime} 000$ ) | $\begin{array}{r} (\% \text { of } \\ \text { Bud } \end{array}$ |  | (Difference from Prior Year) |


| Revenues |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Homestead Option Sales Tax | 1,450,000 | 1,450,000 | 1,457,543 | 8 | 101\% | 5,955,748 | 4,498,205 |
| Interest Revenue | - | - | 1,367 | 1 |  | 1,965 | 597 |
| Residual Equity Transfer | 1,000,000 | 1,000,000 | - | (1,000) | 0\% | - | - |
| SPLOST | 5,250,000 | 5,250,000 | 5,109,797 | (14) | 97\% | - | $(5,109,797)$ |
| Interest Revenue | 2,000 | 2,000 | 527 | (1) | 26\% | - | (527) |
| Total Revenues | 7,702,000 | 7,702,000 | 6,569,234 | $(1,133)$ | 85\% | 5,957,713 | $(611,521)$ |

Expenditures

| Transportation Imprv SPLOST 2018 | $3,539,000$ | $3,539,000$ | $3,439,445$ | 100 | $85 \%$ | $5,957,713$ | $(611,521)$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Public Safety SPLOST 2018 | $1,713,000$ | $1,713,000$ | 131,986 | 1,581 | - | $0 \%$ | - |
| Facilities SPLOST 2018 | - | - | - | - | $0 \%$ | - |  |
| Transfers Out - Capital (PD) | - | - | - | - | - |  |  |
| Transfers Out - Capital (PW) | $2,450,000$ | $2,450,000$ | $2,450,000$ | - | $100 \%$ | $7,882,831$ | $5,432,831$ |
| Transfers Out - Capital (PK) | - | - | - | - | - | - |  |
| Total Expenditures | $\mathbf{7 , 7 0 2 , 0 0 0}$ | $\mathbf{7 , 7 0 2 , 0 0 0}$ | $\mathbf{6 , 0 2 1 , 4 3 1}$ | $\mathbf{1 , 6 8 1}$ | $\mathbf{7 8 \%}$ | $\mathbf{7 , 8 8 2 , 8 3 1}$ | $\mathbf{1 , 8 6 1 , 4 0 0}$ |


| Total Revenues over/(under) Expenditures | - | - | $\mathbf{5 4 7 , 8 0 2}$ | $\mathbf{5 4 8}$ | $(\mathbf{1 , 9 2 5 , 1 1 8 )}$ |
| :--- | :--- | :--- | :--- | :--- | :--- |

# City of Dunwoody 

YTD Statement of Revenues and Expenses Through December 31, 2018


| Debt Service Fund | Total <br> Annual <br> Budget | $\begin{gathered} \text { YTD } \\ \text { Budget } \end{gathered}$ | YTD Actual |  | Variance | Prior YTD <br> Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | ( ${ }^{\prime} 000$ ) | $\begin{aligned} & \text { (\% of YTD } \\ & \text { Budget) } \end{aligned}$ |  | (Difference from Prior Year) |

## Revenues

| Transfers from General Fund | 528,136 | 528,136 | 580,359 | 52 | $110 \%$ | 821,550 | 241,191 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Residual Equity Transfer In | 68,855 | 68,855 | 68,855 | - | $(68,855)$ |  |  |
| Total Revenues | $\mathbf{5 9 6 , 9 9 1}$ | $\mathbf{5 9 6 , 9 9 1}$ | $\mathbf{6 4 9 , 2 1 4}$ | $\mathbf{5 2}$ | $\mathbf{1 0 9 \%}$ | $\mathbf{8 2 1 , 5 5 0}$ |  |

## Expenditures

| Lease Principal | 303,980 | 303,980 | 303,980 | - | 100\% | - | $(303,980)$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lease Interest | 193,011 | 193,011 | 192,867 | 0 | 100\% | 213,444 | 20,577 |
| Transfers Out - CU | - | - | - | - |  | 1,464,434 | 1,464,434 |
| Total Expenditures | 496,991 | 496,991 | 496,847 | 0 | 100\% | 1,677,878 | 1,181,031 |
|  |  |  |  |  |  |  |  |
| Total Revenues over/(under) Expenditures | 100,000 | 100,000 | 152,366 | 52 | 152\% | (856,328) | $(1,008,695)$ |

City of Dunwoody
YTD Statement of Revenues and Expenses Through December 31, 2018

| Stormwater fund | Total Annual Budget | $\begin{gathered} \text { YTD } \\ \text { Budget } \end{gathered}$ | YTD Actual | Variance |  | Prior YTD <br> Actual | Flux |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | (\$ '000) | (\% of YTD <br> Budget) |  | (Difference from Prior Year) |
| Revenues |  |  |  |  |  |  |  |
| Stormwater Utility Charges | 2,007,197 | 2,007,197 | 1,950,778 | ( $\left.{ }^{1} 6\right)$ | 97\% | 2,111,503 | 160,724 |
| Interest Revenue | 800 | 800 | 14,361 | 4 | 1795\% | 6,499 | $(7,862)$ |
| Residual Equity Transfer In | 84,287 | 84,287 | 84,287 | - | 100\% | - | $(84,287)$ |
| Total Revenues | 2,092,283 | 2,092,283 | 2,049,426 | (43) | 98\% | 2,472,001 | 422,576 |
| Expenditures |  |  |  |  |  |  |  |
| Official/Admin Svcs | 225,200 | 225,200 | 225,000 | 0 | 100\% | 229,500 | 4,500 |
| Professional Services-Stormwater | 92,000 | 92,000 | 63,988 | 28 | 70\% | 82,891 | 18,903 |
| Repairs \& Maintenance | 1,726,883 | 1,726,883 | 1,591,063 | 136 | 82\% | 1,641,805 | 50,743 |
| Rep \& Maint-Riprap Program | 5,000 | 5,000 | 7,093 | (2) | 142\% | 3,751 | $(3,342)$ |
| Insurance Claims | 1,000 | 1,000 | - | 1 | 0\% | - | - |
| Printing \& Binding | 500 | 500 | - | - 1 | 0\% | - | - |
| Dues \& Fees | 1,500 | 1,500 | 1,494 | 0 | 100\% | 1,445 | (49) |
| Purchased/ Contracted Services | 2,052,083 | 2,052,083 | 1,888,638 | 163 | 92\% | 1,959,393 | 70,755 |
|  |  |  |  |  |  |  |  |
| Supplies | 40,000 | 40,000 | 31,960 | 8 | 80\% | 39,408 | 7,448 |
| Books \& Periodicals | - | - | - | - |  | - | - |
| Small Equipment | 200 | 200 | - | \| 0 | 0\% | - | - |
| Supplies and Materials | 40,200 | 40,200 | 31,960 | 8 | 80\% | 39,408 | 7,448 |
|  |  |  |  |  |  |  |  |
| Total Expenditures | 2,092,283 | 2,092,283 | 1,920,598 | 172 | 92\% | 2,092,651 | 172,054 |
|  |  |  |  |  |  |  |  |
| Total Revenues over/(under) Expenditures | - | - | 128,828 | 129 |  | 379,350 | 250,522 |



